



Point of Purchase
Advertising

proposal

Victoria

262 Edwardes Street / Reservoir
Victoria / 3073 / Australia
telephone 03 9247 4020
facsimile 03 9247 4023

New South Wales

Level 4 / 75 Miller Street / Nth Sydney
New South Wales / 2060 / Australia
telephone 02 9922 2772
facsimile 02 9922 2773

Darren Pereira
Leadership Coach
Leadership Management Australia

Dear Darren,

My Team Commitment is as follows:

I will stretch myself to learn new skills and ways to improve my productivity with team members to meet and exceed personal and organisational goals.

During this course, I have learnt new skills and refined old ones. I have looked at the way I am doing things now and how I can improve on them. Some of these include:

- * Setting goals each week, which has helped me, work on important tasks at hand
- * Re-enforcing the habit of prioritising and concentrating on the important ones when time is short
- * Spending more time on writing out clear concise briefs to services which saves me time later on
- * Spending more time on writing out e-mails and delegating tasks to be done, which I have carried out in the past
- * Taking time each day to organise tomorrow's activities, so when things get busy, I know which ones to work through
- * Scheduling time each week for planning which comprises of researching into target customers, looking at new ideas and getting my work area organised

I have completed all my goals each week with some that I have struggled to find time, but I have achieved them. I feel that I am more in control when things don't go according to plan, but I think first, involve the right people and look at ways to fix them.

By undertaking this course I feel that I have improved on some skills and even learnt a few that I will carry forward.

Sincerely,

A handwritten signature in purple ink, appearing to read "Angelo Pouflis".

Angelo Pouflis
Account Manger
Visy Displays